

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

May 16, 2005

**Aldermen O'Neil, Shea,
Garrity, Smith, Lopez**

5:30 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Resolution and budget authorizations authorizing acceptance and expenditure of funds in the amount of \$350,000 (Other) for FY2005 CIP 811705 MCAM Public Access Grant Project.
Gentlemen, what is your pleasure?
4. Communication from Robert MacKenzie, Planning Director, regarding reimbursement of NH DOT funds for the I-93 widening.
(Note: Correspondence from Randy Sherman, Deputy Finance Officer, advising of receipt of \$400,000 attached.)
Gentlemen, what is your pleasure?
5. Communication from Robert MacKenzie, Planning Director, regarding submission of a Consolidated Plan to the Department of Housing and Urban Development.
Gentlemen, what is your pleasure?
6. Communication from Robert MacKenzie, Planning Director, regarding submission of an application to the Department of Housing and Urban Development for lead hazard control grant funds.
Gentlemen, what is your pleasure?

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Amending the FY2001 & FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Three Hundred Fifty Thousand Dollars (\$350,000) for the FY2005 CIP 811705 MCAM Public Access Grant Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2001 and 2005 CIP as contained in the 2001 and 2005 CIP budget; and

WHEREAS, Table I contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to provide funding in the amount of \$350,000 for the MCAM Public Access Implementation; and

WHEREAS, funds in at least that amount are available through the MCTV-PEG Access Grant;

NOW, THEREFORE, be it resolved that the 2001 and 2005 CIP be amended as follows:

By decreasing:

FY2001 840001 – MCTV – PEG Access Grant - \$350,000 Other
(from \$1,205,917.81 Other to \$855,917.81 Other)

By adding:

FY2005 811705 – MCAM Public Access Implementation - \$350,000 Other

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP#: 840001 Project Year: 2001 CIP Resolution: 4/18/2000
 Title: MCTV-PEG Access Grant Amending Resolution: 5/24/2005
 Administering Department: Planning & Community Development Revision: #3

Project Description: Acquisition and leasing of production equipment for grants of MCTV allowing for PEG Access utilizing proceeds deriving from Cable Television Franchise Agreements.

Federal Grants: No Environmental: No Review Required: No
 Grant Executed: NA Completed: NA

Critical Events

1	Equipment Acquisition	Jan. 01 - June 01
2	Station Operation	Jan. 01-Dec. 2010
3		
4		
5		

Expected Completion Date: 12/1/2010

Line Item Budget

			Other Funds	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$650,000.00	\$650,000.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$205,917.81	\$205,917.81
TOTAL	\$0.00	\$0.00	\$855,917.81	\$855,917.81

Revisions

Revision #1 - Private Donations in the amount of \$255,917.81 received from Comcast for PEG Access/Telecommunications.
 Revision #2 - Private Donations in the amount of \$50,000 received from Comcast for PEG Access/Tele.
 Revision #3 - transfers \$350,000 to 811705 MCAM.

COMMENTS: Initial allocation - \$250,000 received from Media One on 10/30/00, \$400,000 received on 01/31/01; \$250,000 received on 06/30/01.

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CIP BUDGET AUTHORIZATION

CIP #:	811705	Project Year:	2005	CIP Resolution:	6/1/2005
Title:	MCAM Public Access Implementation	Amending Resolution	5/24/2005		
Administering Department:	Planning & Community Development			Revision:	

Project Description Start up funding for Manchester Community Access Media, Inc. (MCAM) authorized as the public access provider for the City of Manchester.

Federal Grants

Federal Grant: No
 Grant Executed:

Environmental

Review Required: No
 Completed:

Critical Events

1	Project Initiation	05/24/2005
2	Project Completion	06/30/08
3		
4		
5		

Expected Completion Date: 6/30/2008

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$350,000.00	\$0.00	\$0.00	\$350,000.00
TOTAL	\$350,000.00	\$0.00	\$0.00	\$350,000.00

Revisions

COMMENTS

Funds in the amount of \$350,000 transferred from 840001 MCTV-PEG Access Grant.

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Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Milliard Design Review Committee

Memo

To: Committee on Community Improvement Program
From: Robert S. MacKenzie 
Date: May 3, 2005

Subject: Reimbursement of NH DOT Funds for I-93

The State of NH, in preparing for the I-93 widening, earmarked land at Crystal Lake for preservation under a wetlands mitigation program. Prior to this funding being available, the land became available for a short period of time (with the assistance of the Crystal Lake Preservation Association). The City therefore acted to utilize funds from the Riverwalk program to match other funds to acquire the property in advance of the State DOT acquisition.

It is my understanding that the \$400,000 has or will be shortly reimbursed to the City from the NH DOT. As a reimbursement, there are certain strings attached based upon the original source of funding. As such, I would recommend the following:

1. \$250,000 is proposed to fund the final portion of the cost of Revaluation. This amount is in the proposed FY 06 CIP and will be acted upon in the next couple of months.
2. \$100,000 was originally from the SEPP program and as such should be used for watershed conservation/preservation in accordance with the established goals. We are recommending the establishment of a CIP account for such purposes.
3. \$40,000 was originally from a developer contribution for conservation in and around Crystal Lake. We are recommending the establishment of a CIP account for such purposes.
4. \$10,000 was a bond balance for the Riverwalk program and may either be returned to the Riverwalk or utilized for projects with a comparable bond life.

If you have any questions, our staff will be available at your next meeting.

C: Mayor Robert Baines
Kevin Clougherty

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us



City of Manchester
Department of Finance

One City Hall Plaza
Manchester, New Hampshire 03101
Phone: (603) 624-6460
Fax: (603) 624-6549

IN BOARD OF MAYOR & ALDERMEN

DATE: May 3, 2005

ON MOTION OF ALD. Gatsas

SECONDED BY ALD. Shea

refer to the Committee on
VOTED TO Community Improvement.

[Signature]
CITY CLERK

May 3, 2005

Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Phillips Glenn Property – I 93 Project

Dear Honorable Board:

Please be advised that the City is in receipt of \$400,000 from the State of New Hampshire for reimbursement of the acquisition of the Phillips Glenn property parcel. This money will be deposited in the one time revenue account.

Respectfully submitted,

[Signature]
Randy Sherman
Deputy Finance Officer

Cc: Kevin Dillon
Kevin A. Clougherty
Joanne L. Shaffer



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

CAROL A. MURRAY, P.E.
COMMISSIONER



SALEM-MANCHESTER
10418-C
(I-93 Reconstruction)
Parcel #2022

Bureau of Highway Design
Room 200
Tel: (603) 271-2171
Fax: (603) 271-7025

April 26, 2005

City of Manchester
Finance Department
One City Hall Plaza
Manchester, NH 03101

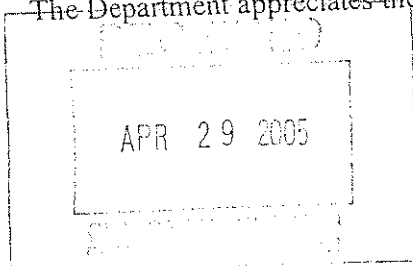
ATTN: Randy Sherman

Dear Mr. Sherman:

I am writing as a follow-up to Commissioner Murray's January 12, 2005 letter regarding reimbursement for acquisition of the Phillips Glenn property (Parcel #2022). This property was acquired by the City on behalf of the Department as part of the mitigation for the I-93 project on the premise of future reimbursement by the Department. The Phillips Glenn property is a component of the proposed mitigation package in the vicinity of Crystal Lake in Manchester. Enclosed please find a check for \$400,000 representing reimbursement for the purchase price of the property.

Immediately following the November 2002 public hearing, the City informed us that an option to acquire the property was about to expire and that development was imminent. Due to the timing, the Department was not in a position to act on the option but worked with the City to facilitate the acquisition with the goal of maintaining the integrity and intent of the proposed mitigation. We understand that the City's deed restricts the use and contains appropriate protection of the property for conservation purposes in perpetuity. The City will retain ownership and we will continue to work with the City and Conservation Commission towards an overall stewardship plan for the Crystal Lake area mitigation properties.

The Department appreciates the City's efforts and cooperation in this matter.



Sincerely,

William J. Cass, P.E.
Chief Project Manager

WJC/gc

cc: C. Murray, W. Janelle, W. Hauser, Mayor Robert Baines

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State of New Hampshire

Vendor Payments

Check Number: 00001880179

STATEMENT OF REMITTANCE

H

VOUCHER NUMBER	INVOICE NUMBER	DESCRIPTION	CONTACT INFORMATION	DATE	AMOUNT
98051025006	CONTEM AWARD	50000301 10418CSALE 033105	(603) 271-2512	04/12/05	400,000.00
If you have further payment questions, reference the contact information provided next to the line item in question.					TOTAL \$400,000.00

INFORMATIONAL MESSAGE

QUESTIONS ON YOUR PAYMENT?

Please use the Contact Information provided above in the fourth column from the left.

THE FACE OF THIS DOCUMENT IS GREEN - THE BACK CONTAINS AN ARTIFICIAL WATERMARK

State of New Hampshire
Office of State Treasurer
25 Capitol Street, Room 121
Concord, NH 03301

State of New Hampshire
Vendor Payments

THIS CHECK VOID AFTER
180 DAYS FROM DATE
04/12/05

51-44
119
00001880179

PAY EXACTLY *Four hundred thousand and 00/100 Dollars*

****\$400,000.00

PAY
TO THE
ORDER
OF
CITY OF MANCHESTER

Michael A. Abouid

AUTHORIZED SIGNATURE

FLEET BANK-NH
Concord, NH

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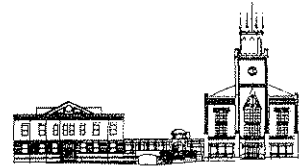


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie

Date: May 3, 2005

Subject: Submission of HUD Consolidated Plan

This memo is to inform you of our intention to submit to HUD on or about May 18, 2005 the City's Consolidated Plan for the 2005- 2010 period. This will be the City's third such submission. As the Committee may be aware, HUD mandates the Consolidated Plan as a condition of the City's receiving CDBG and HOME funds. Contained within this document is an identification of the priority needs of the City as well as a listing of key strategies developed to respond to those priority needs. As part of the process to gather information necessary for the development of the Plan, staff conducted several public workshops and met with numerous private and public organizations in addition to analyzing various planning documents and census data. As such, HUD expects that the City's decisions relative to the disbursement of the CDBG & HOME funding over the next five years will closely reflect the priorities and key strategies identified in the Consolidated Plan.

A draft of the Plan has been made available for a thirty-day period on the City's web-site for review and comment. Staff will then take into consideration any input received during this period before submitting, with the Board's approval, the Plan to HUD for review. Should any Committee Member or Alderman prefer to receive a hard copy we will be happy to forward one upon request. In closing, we respectfully request a recommendation be made to the full Board for authorization to submit this document to HUD.

One City Hall Plaza, Manchester, New Hampshire 03101
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www.ci.manchester.nh.us



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie
Director of Planning

Date: May 10, 2005

Subject: Application to Department of Housing and Urban Development Office for
Lead Hazard Control Grant Funds

Please be advised that the Planning Department will submit an application in June 2005 to the Department of Housing and Urban Development to request Lead Hazard Control Grant funds. It is anticipated that the City will request up to \$2,000,000 over a three-year period to eliminate lead hazards in approximately 240 housing units as well as provide education and outreach to the community at large.

In January of 2003, the City of Manchester received a three-year \$895,725 grant from the United States Department of Housing and Urban Development to implement a Lead Hazard Control Program. This grant will be successfully completed December 31, 2005. If members of the Committee would like additional information on this program, please do not hesitate to contact Todd Fleming, Senior Planner.

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CITY OF MANCHESTER
Manchester Economic Development Office



April 26, 2005

Robert S. MacKenzie
Planning Director
Planning & Community Development Department
One City Hall Plaza West
Manchester, NH 03101

Dear Bob:

Pursuant to our prior discussions, I am writing to request that the Administering Department for CIP Project #650300 (Hackett Hill Development) be changed from the Manchester Economic Development Office (MEDO) to the Manchester Housing & Redevelopment Authority (MHRA).

The funds in this account came from the sale of land at Hackett Hill to the Nature Conservancy, and were approved for the development of a business park at Hackett Hill.

The terms of Project #4 (Administration of the Northwest Business Park Development Project), as approved by the Board of Mayor and Aldermen on January 25, 2005 under an existing cooperation agreement between the City of Manchester and the MHRA, state that:

"The City shall provide funding necessary to initiate the project in the amount of seven hundred eighty-five thousand dollars (\$785,000)."

The balance of funds in the account for CIP Project #650300 (as of 3/18/05) is \$785,671.69. Thus, I am requesting that the administration of these funds be transferred to MHRA. Additional funds for the project will come from revenues from the sale of land at the Northwest Business Park or, if needed, upon request and approval of the Lands & Buildings Committee, as provided for under the terms of Project #4.

Sincerely,

Jane F. Hills
Assistant Economic Development Director

Cc: Ken Edwards, MHRA